



## Laugh and Learn Pre-School Tarring - Newsletter - Issue 42- February 2025

We are well and truly into our Spring Term and have explored some fantastic activities so far. We hope you have all been following our weekly activities on Facebook and have been able to keep up to date with all your children's experiences on Tapestry. It is our hope that by sharing what we have been up to each week it will encourage some lovely conversations at home for you with your little ones.

Please remember if you have any queries or concerns at any point, we are here to support you.

### Some of this half terms activities:



### Monday 24<sup>th</sup> February:

### - Return to Preschool

Half-Term - Monday 17<sup>th</sup> February - Friday 21<sup>st</sup> February

Pancake Day- Tuesday 4<sup>th</sup> March

World Book Day - Thursday 6<sup>th</sup> March

Mother's Day- Sunday 30<sup>th</sup> March

Last Day of Term - FRIDAY 4<sup>TH</sup> April

Easter Holidays: Monday 7<sup>th</sup> April to Friday 18<sup>th</sup> April

CLOSED EASTER Monday bank holiday- Monday 21<sup>st</sup> April

Return to Preschool Tuesday 22<sup>nd</sup> April.

## World Book Day- Thursday 6th March 2025

This year we will have lots of fun activities around World Book Day and will be dressing up too, but in order not to put too much pressure on our busy parents it can be any book character that the children wish. It's always fun dressing up especially for us adults!

## Parents evening

We will again be holding a parent's evening next half term (on Wednesday 26<sup>th</sup> February) to enable you to come in to have a chat with your child's keyperson to celebrate your child's achievements and discuss their overall development. An email has already been sent to enable you to book in a slot and we are looking forward to seeing you all.

**Can we just remind you to not bring your child or siblings along to these as it is not appropriate to discuss them in front of their ever-listening ears!**



## Tarring Manor Care Home

We continue to visit Tarring Manor Care Home to meet the residents there as we did last term, where we share games, colour pictures and chat about our favourite things to do. We are looking forward to continuing with these visits throughout the coming half term.

## 'Movers and Shakers' group with Chloe and Jess

We continue to take part in a fun weekly mindfulness and yoga sessions with Chloe as well as a weekly fitness and dance class with Jess. The children get so much out of these sessions, supporting their own self-regulation, listening, and following instructions, interpreting stories and dance as well as moving to music and a range of physical activities. All whilst having a huge amount of fun!

## Parking

As we often state in our newsletters, we are all aware that parking can be very difficult at drop off and pick up time. It is very important that we remain on good terms with our neighbours, and we would ask you to park considerately, and ensure that a clear access is always maintained for vehicles passing through. Please also do not park across the end of our driveway as this is shared and access is always required by our neighbour. Please can we also please ask that any litter dropped in the driveway is taken away. Thank you once again for your cooperation.



## Laugh and Learn book Library.

Don't forget to borrow a book from our Laugh and Learn Book Library! Where children can help themselves to a book to read at home with their families which they can then return to swap for another! Happy Reading! 📖





### **Nicola's cooking group**

After half term we will be starting a weekly cooking session for a small group of children, whilst we all do cook and bake together as a group, and will continue to do so, we are starting an additional smaller group each week to enable the children to get really involved in the process of a cooking activity from start to finish. Initially these groups will be on a Thursday, but the day will change each term to ensure all the children are able to participate.

### **Winter virus's**

As I am sure you have all noticed the usual Winter viruses over the past half term have started to appear. Children who are unwell and have a temperature should not attend preschool and can only return to preschool once they have been free from a temperature for 24 hours and they are well enough to do so. If your child requires Calpol then we would consider that they are not well enough to attend. Children who have mild symptoms such as a runny nose and are otherwise well should however continue to attend preschool as normal.

**Please ensure that your children are dressed appropriately and warmly** and always have a coat and wellies with them as we will do still go outside as much as possible over the winter months.

### **Flu Vaccine**

We wanted to raise awareness that the Nasal Flu Vaccine/nasal spray is available on the NHS for all children aged 2 and 3 years old. We would encourage those who have not yet had it to phone their GP surgery to discuss their options.

### **Bringing toys/dressing up to pre-school**

We would ask you to be consistent in not allowing your child to bring their own toys or dressing up from home into pre-school. We do appreciate that some children need to bring comforters with them, but it is very difficult to ensure these items do not get lost and broken. Thank you.

### **Availability of sessions and new September opening hours**

With spaces filling up very quickly please do let us know as soon as you are able to if you think you will be needing additional sessions going forward, or if you are intending to apply for siblings soon as we want to be able to accommodate our current families first.

As previously advised, we are going to be extending our opening hours to 4.30pm each day from September 2025, meaning there will be an additional collection time option of 4.30pm. Due to the new government funding coming in for working parents from September 2025, all children over 9 months old will receive 30 hours of funded childcare. As this government initiative is to support parents to return to work our aim is to also support families in doing so.

If you would like to amend your hours with us from September 2025, please let us know as soon as possible. We would also be very grateful if you were to recommend us to all your families and friends.

### **Encouraging Independence in readiness for school**

For those of you who have children transferring to school in September, we are starting to think about how we can best prepare them for a smooth transition. We will be encouraging increased independence in these children when we return and we will be encouraging them in areas such as changing themselves, finding and recognising their own names and toileting etc. We will be doing all we can to help your child have a smooth transition, however there are some things that you could do at home that would be invaluable in raising their confidence:

- 1) Please encourage them to be independent in their toileting and in dressing and undressing themselves.
- 2) Ensure that they can recognise their own names. We work on this a lot at pre-school but it would be very beneficial if you could also work on this at home.
- 3) Please encourage your child to put on their own coat and if possible do it up. In addition, encourage them to be independent in putting away and collecting their own bag, lunch boxes and water bottles at pre-school.

These things are the most important skills for your child to have, and it is a bonus if your child can additionally write their name, know their colours, count 0-10, and know their phonic sounds.

### **Uniform polo shirts and sweatshirts**

Our Laugh and Learn uniform is certainly not compulsory but it is just perfect for pre-school. If you are interested in purchasing some, please come and speak to us. Polo shirts are £12.50 each and sweatshirts £13.50 each, and we do hold some stock at Pre-school.

### **Do you think you may be entitled to the Early Years funded entitlement?**

If you are a working parent and you believe your 2 year old may be entitled to the 15 hours of funding or a 3 year old who may be entitled to the 30 hours of funding, please remember that you can only use the funding in the term after they turn 2 or 3 years of age, and you will need to apply for it in the term BEFORE you wish to use it. You will also need to reconfirm you are still entitled to the funding every three months. Please look on the government website "Childcare Choices" to see the eligibility criteria and to apply. <https://www.childcarechoices.gov.uk/>

### **Polite reminder about dogs on the premises**

We would politely remind you that, although we love dogs, they are not allowed on the premises or in the playground at any time. In addition, they must not be tied up at the gate as this causes distress to some of our more sensitive children who are forced to walk past them when entering or leaving. We thank you for your understanding and co-operation.

### **Naming clothes/coats**

Can we please remind you to supply named spare clothes for your child every time they attend and if your child needs to borrow some of our very limited supply of spares as we have already used the spares supplied by yourselves can we please ask that you do return them. If your child comes in in the morning in a waterproof all in one can, we please also ask that you supply them with a coat to wear throughout the day.

Please also ensure you name everything the children bring in with them, their coats, bags, spare clothes, water bottles and lunch boxes as it can be tricky working out whose is whose when some of them have the same one.

## Lunches

If you have a child staying for lunch, please make sure that they have a "healthy packed lunch". A sandwich, a piece of fruit, a yogurt, a biscuit, and a drink are plenty and **NO SWEETS** please. Please do not put too much in as they do not have much time to eat. We are a strict **NO NUTS** setting (including chocolate spread and Peanut Butter) due to allergies. In addition, **please ensure that if they need a spoon to eat a yogurt you supply a spoon**, all grapes are sliced in half longways, they have water or squash to drink, and can you also **make sure there is an ice pack in their lunch boxes** as we have no facilities on the premises to keep the lunches chilled. Thankyou.

## Water Bottles

To enable us to provide the children with access to water, we would be grateful if you were able to bring in a named water bottle each time they attend. The bottles should be filled with water, which we will refill when necessary. No squash please. These bottles should be placed in the boxes provided and we will ensure that the children are reminded to drink throughout the session with the support of an adult.

Unfortunately, we are unable to give out sweets on birthdays due to the high number this can be and us as a setting trying to promote healthy eating.

## Social Media

Please like and share our Facebook and Instagram posts. We update our pages each week with photos of the activities your children have been involved in to encourage you to feel connected to your child's experiences and to encourage conversation at home about your child's day. We hope the posts will help you support your child's learning at home, and you can check out the pages for information on up-and-coming events or emergency closures in severe weather and so on.

**Pre School-Staff: Owner/Manager:**

Sharon Bennett

**Deputy Manager/SENCO**

Jessica Fedarb

**Senior Team:**

**Session coordinator:**

Sara Leamon

**Session coordinator/SENCO:**

Chloe Farmer

**Planning coordinator:**

Britt Boxall

**Practitioners:**

Nicola Duggan-Rees, Julie Smith, Jo Davis, Karen Rose, Stacey Cayless, Yvette Ball and Jess Duggan-Rees

## Contacting Us

Should you need to contact the pre-school to let us know about any absences or for general queries then please call **07568443352** anytime from 8.30am on weekdays. For any queries, including any general enquires regarding changing sessions or fees, please continue to contact Sharon on the office number **07809254917** or send an email to [laughandlearnbennett@yahoo.co.uk](mailto:laughandlearnbennett@yahoo.co.uk).

## WSCC Privacy Notice

Following the new Data and Privacy Laws we have been asked by WSCC to send each of our parents a copy of their own Privacy Notice. Please see the notice at the bottom of this newsletter.

# TERM DATES

## Spring Term 2025

1<sup>st</sup> half Mon 6<sup>th</sup> Jan- Fri 14<sup>th</sup> Feb (6)  
(Closed Half Term Mon 17<sup>th</sup> Feb-Fri 21<sup>st</sup> Feb)  
2<sup>nd</sup> half Mon 24<sup>th</sup> Feb-Fri 4<sup>th</sup> Apr (6)

## Summer Term 2025

1<sup>st</sup> half Tues 22<sup>nd</sup> Apr-23<sup>rd</sup> May (5)  
**CLOSED 21<sup>st</sup> APR-EASTER MONDAY BANK HOLIDAY**  
**CLOSED 5<sup>TH</sup> MAY BANK HOLIDAY**  
(Closed Half Term Mon 26<sup>th</sup> May- Fri 30<sup>th</sup> May)  
2<sup>nd</sup> half Mon 2<sup>nd</sup> June-Fri 18<sup>th</sup> July (7)

## Autumn Term 2025

1<sup>st</sup> half Mon 8<sup>th</sup> September- Fri 24<sup>th</sup> October (7)  
(Closed Half Term Mon 27<sup>th</sup> October-Fri 31<sup>st</sup> October)  
2<sup>nd</sup> Half Mon 3<sup>rd</sup> November- Fri 19<sup>th</sup> December (7)

## Spring Term 2026

1<sup>st</sup> half Mon 5<sup>th</sup> January- Fri 13<sup>th</sup> February (6)  
(Closed Half Term Mon 16<sup>th</sup> February-Fri 20<sup>th</sup> February)  
2<sup>nd</sup> Half Mon 23<sup>rd</sup> February- Fri 27<sup>th</sup> March (5)

## Summer Term 2026

1<sup>st</sup> half Mon 13<sup>th</sup> April-Fri 22<sup>nd</sup> May (6)  
**CLOSED MONDAY 4<sup>th</sup> MAY BANK HOLIDAY**  
(Closed Half Term Mon 25<sup>th</sup> May- Fri 29<sup>th</sup> May)  
2<sup>nd</sup> Half Mon 1<sup>st</sup> June-Fri 17<sup>th</sup> July (7)

*Please note that the above dates may be subject to change at short notice*

## **Privacy Notice for parents accessing Early Years and Childcare provision**

### **General Data Protection Regulation (GDPR) 2018**

The **Local Authority (LA)** processes information on children in order to help administer education and family services and in doing so must comply with GDPR 2018. This means, among other things, that the data held about children, must only be used for specific purposes allowed by law.

The **Early Years and Childcare Setting** holds information on children and their families in order to support their development; monitor their progress; apply for funding; provide appropriate pastoral care and self-evaluate their provision for the purposes of **Ofsted** inspections.

From time to time Early Years and Childcare Settings are required to pass on some of this data to LAs, the **Department for Education (DfE)** and to agencies that are prescribed by law and Ofsted. In particular, at age five an assessment (known as Early Years Foundation Stage Profile) is made of all children and this information is passed to the LA and receiving schools to help meet the child's needs. Any such organisation will have their own Privacy Notice.

The LA and **Commissioned Partners** (for example NHS Healthy Child Programme) use information about children and families for whom they provide services where there is a legal reason to do so. This may also be used for the wider purpose of planning/accessing services for children and families.

For example, the LA and Commissioned Partners use your information to:

- claim Free Entitlement (FE) for 2, 3 and 4 year olds
- identify children's needs through Integrated Health Checks
- identify children and family's needs through Children's Learning and Well-Being Audits • safeguard children
- provide inclusion support
- inform SEND Under 5s support planning
- support effective transitions
- ensure public funds are administered and spent in line with any Statutory Guidance or

#### Code of Practice

They also use the information to produce statistics which inform various decisions but without identifying individual children.

Types of personal data held may include: • child's unique pupil number

- contact details
- parent/carer details

- National Insurance/National Asylum Seeker Service number • date of birth
- attendance information
- ethnicity

- personal characteristics relating to family health and environment
- special educational needs/disabilities including developmental progress

Personal data will not be retained by the LA or Commissioned Partners for longer than necessary. For example:

- financial purposes, up to seven years
- children/young people with SEND until they are aged 25

You have the right to:

- be informed of data processing (which is covered by this Privacy Notice)
- access information (also known as a Subject Access Request)
- have inaccuracies corrected
- request to have your information erased
- request restricted processing
- data portability (for example, allowing you to move, copy or transfer personal data

from one IT environment to another in a safe and secure way)

- intervention in respect of automated decision making (for example, claiming 2 year old FE funding)
- withdraw consent (where personal data is purely processed on the basis of consent)
- complain to the Information Commissioner's Office (see below)

Ofsted do not routinely process any information about individual children. Ofsted holds no records of individual children's progress. However, it does use information about the achievement of groups of children to help inform its judgements about the quality of education in Early Years Providers.

The DfE uses information about children and pupils for research and statistical purposes; to allocate funds; to inform, influence and improve education policy and to monitor the performance of the education and children's services as a whole.

## **Who to write to about the data held**

Children, as data subjects, have certain rights under the GDPR 2018, including a general right of access to personal data held on them, with parents exercising this right on their behalf if they are too young to do so themselves. If you wish to access the personal data held about your child/family, by WSCC, please contact:

- [dataprotection@westsussex.gov.uk](mailto:dataprotection@westsussex.gov.uk)
- Data Protection Officer, West Sussex County Council, County Hall, West Street,

Chichester, West Sussex, PO19 1RQ.

If you are unhappy with the way your request has been handled by WSCC, you may wish to ask for a review of our decision by contacting our Data Protection Officer as above.

## **Complaints to Information Commissioner's Office (ICO)**

If you are not content with the outcome of the WSCC review, you may apply directly to the Information Commissioner for a decision. Generally, the ICO cannot make a decision unless you have exhausted internal review procedures.

- The Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF
- <https://ico.org.uk/concerns/>

0303 123 1113